

Actions

Ref	Description	Actions	A	Date Due	Status
Open actions and actions closed at this meeting					
1	Copy of the rules/terms and conditions to be made available to all the committee members	Dave to email this to NC. It will be put in the drop box.	DT	31/07/2015	Open
2	Access to the drop box is required for all members	Dave to provide access to the drop box to all members	DT	31/07/2015	Open
3	Sports afternoon	All to invite neighbours to participate and help	ALL	31/08/2015	Open
4	The need for NOTHRA to have a separate website was discussed	Lee to look into options and Anita to provide the access passcode to Lee	LS/AA	20/08/2015	Open
5.	When no rep from NML is available at the NOTHRA meetings issues that need responses or updates on have to be put back.	Robert to consider sending a delegate from NML to NOTHRA meetings Helen to discuss with Robert	RM/HF	20/08/2015	Open
6	Niel requested a copy of the constitution	Dave to provide this to Niel	DT	20/08/2015	Open
7	Over £1000 in suspended account. New account needs to be set up to enable transfer of this money	Niel to set up new bank account	NC/AJ	09/09/2015	Open
8	Need a place to display the noticeboard	Alison to liaise with Fabian and come up with a joint proposal which she will present at the next meeting	AJ	09/09/2015	Open
9	Produce Definition of Purpose/Mission statement	Helen to lead on this	HF	09/09/2015	Open
10	Discuss a slot at the NML meeting to present specific views and updates	Helen to discuss with NML	HF	09/09/2015	Open
11.	Committee agreed that each member should have a delegated role	Keith and Helen to come back with suggested roles to the next meeting	HF/KF	09/09/2015	Open
12.	NML members need to be informed of the cost and the service provided by the security patrol	Robert to provide update at the next meeting (majority of NOTHRA Committee are NML members)	RM	09/09/2015	Open

Ref	Description	Actions	A	Date Due	Status
13.	Speed checks are currently being conducted on Woodplace Lane.	Bob to provide progress update at the next meeting	BG	09/09/2015	Open
14.	Residents need to know the progress on the footpath lighting including the funding from the county council	Robert to provide detailed update at the next meeting	RM	09/09/2015	Open

Decisions

ID	Date Raised	Decision Taken
1	08/07/2015	Organise another quiz night October or November
2		